

The Arc  
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To: Chair & Members of the Council

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Tuesday, 13 May 2025

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Dear Councillor

**ANNUAL COUNCIL**

You are hereby summoned to attend a meeting of the Annual Council of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Wednesday, 21st May, 2025 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3 onwards.

Yours faithfully



Solicitor to the Council & Monitoring Officer

### **Equalities Statement**

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

#### **Access for All statement**

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246 242424)
- **Email:** [enquiries@bolsover.gov.uk](mailto:enquiries@bolsover.gov.uk)
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

## **ANNUAL COUNCIL AGENDA**

***Wednesday, 21st May, 2025 at 10:00 hours taking place in the Council Chamber, The Arc,  
Clowne***

<b>Item No.</b>		<b>Page No.(s)</b>
<b>1.</b>	<b>Election of Chair of the Council</b>  To elect the Chair of the Council for the 2025/26 Municipal Year.  Once elected the Chair will make the Declaration of Acceptance of Office.	
<b>2.</b>	<b>Appointment of Vice Chair of the Council</b>  To appoint the Vice Chair of the Council for the 2025/26 Municipal Year.  Once appointed the Vice Chair will make the Declaration of Acceptance of Office.	
<b>3.</b>	<b>Apologies For Absence</b>	
<b>4.</b>	<b>Declarations of Interest</b>  Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
<b>5.</b>	<b>Chair's Announcements</b>  To receive any announcements that the Chair of the Council may desire to lay before the meeting.	
<b>6.</b>	<b>Minutes</b>  To approve the Minutes of the Council meeting held on 5 March 2025 and the Extraordinary Council meeting held on 19 March 2025.	5 - 23
<b>7.</b>	<b>Appointment of the Deputy Leader and Members of the Executive</b>  The Leader will confirm the appointment of Deputy Leader of the Council and the Members of the Executive for the 2025/26 Municipal Year.	24 - 25

<b>8.</b>	<b>Establishment of Committees and Proportionality 2025/26</b>	<b>26 - 31</b>
	To establish the Council's Committees and Advisory Groups for the 2025/26 Municipal Year.	
<b>9.</b>	<b>Appointments to Committees</b>	<b>32 - 41</b>
	To consider appointments to established committees and advisory groups for the 2025/26 Municipal Year.	
<b>10.</b>	<b>Nominations of Chairs and Vice Chairs of Committees</b>	<b>42 - 46</b>
	To consider nominations for Chairs and Vice Chairs of Committees for the 2025/26 Municipal Year.	
<b>11.</b>	<b>Appointments to Outside Bodies</b>	<b>47 - 52</b>
	To consider appointments to Outside Bodies (Council Functions) for the 2025/26 Municipal Year.	
<b>12.</b>	<b>Standards Committee Annual Report 2024/25</b>	<b>53 - 60</b>
	To consider the Standards Committee Annual Report 2024/25.	
<b>13.</b>	<b>Scheme of Delegation</b>	<b>61 - 88</b>
	To approve the Scheme of Delegation (Part 3 of the Council's Constitution).	
<b>14.</b>	<b>Operation of Urgency Rules and Thresholds for Key Decisions</b>	<b>89 - 94</b>
	To set the thresholds for Key Decisions for the 2025/26 Municipal Year and to consider the use of Urgency Rules for the previous Municipal Year.	
<b>15.</b>	<b>Chairman's Closing Remarks</b>	